



Sri MANAKULA VINAYAGAR POLYTECHNIC COLLEGE

MANDATORY DISCLOSURE (ACADEMIC YEAR 2021-2022)

(Approved by AICTE, New Delhi and Affiliated to Directorate of Technical Education, Chennai)

KALITHEERTHALKUPPAM, PUDUCHERRY – 605 107

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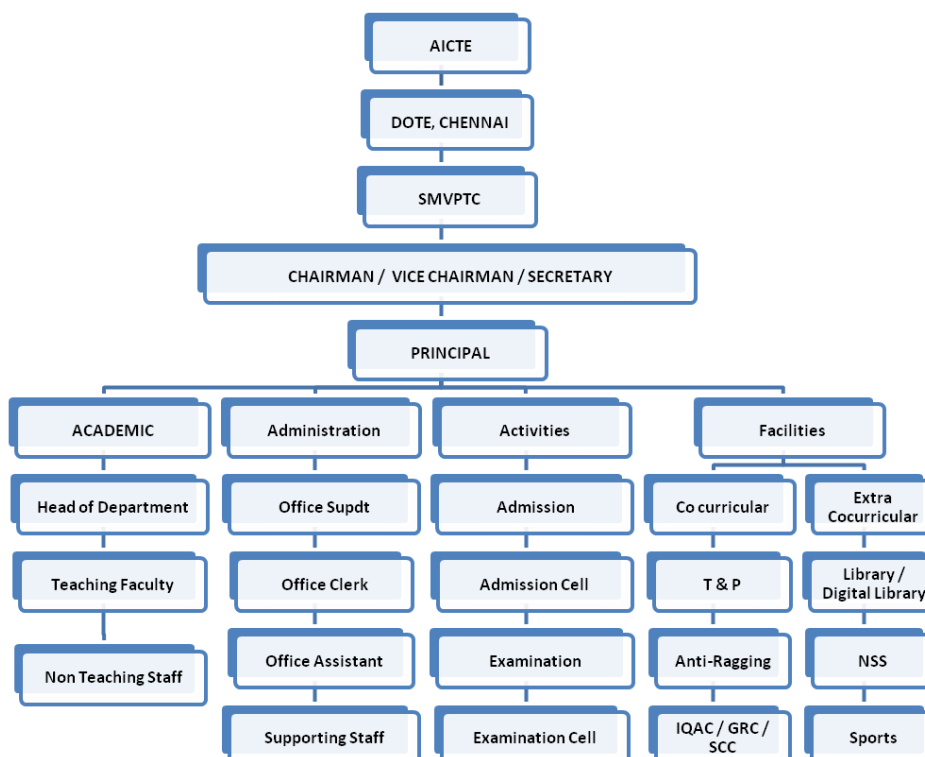
1	Name of the Institution	SRI MANAKULA VINAYAGAR POLYTECHNIC COLLEGE
	Type of the Institution	Private-Self Financed
	Category	Non Minority / Co-Education
	Address of the Institution	Kalvi Vallal N. Kesavan Salai, Kalitheerthalkuppam, Puducherry – 605 107
	District	Puducherry
	State	U.T. of Puducherry
	Phone No.	0413-2643081 & 2643080
	Email ID	smvptc2011@gmail.com
	Website	www.smvptc.edu.in
	Office Hours	9.00 A.M. to 5.00 P.M.
	Academic Hours	9.00 A.M. to 4.40 P.M.
	Nearest Railway Station	10 KM
	Nearest Airport	27 KM
2	Name and address of the Trust and the Trustees	Sri Manakula Vinayaga Educational Trust Madagadipet, Puducherry.
	Phone No.	0413-2643081 & 2643080
	Email ID	smvptc2011@gmail.com
3	Name of the Principal	Prof. R. Kanchana
	Address of the Principal	#2F10, Alpha Kamban Estate, Reddiarpalayam, Puducherry
	Mobile No.	9442865625
	Email ID	rkecepdy@gmail.com
4	Name of the Affiliating University	Directorate of Technical Education, Chennai, Govt. of Tamilnadu.
	Website	www.tndte.gov.in

5. Governance

Governance Members of the Board and their brief background

Sl. No.	Name of the Member	Address	Designation
1.	Shri. M. Dhanasekaran Chairman & Managing Director	Sri ManakulaVinayaga Educational Trust	Chairman
2.	Shri. S.V.Sugumaran	Sri ManakulaVinayagar Educational Trust	Vice Chairman
3.	Dr. K. Narayanasamy, MBBS, M.Sc. Radiology Secretary,	Sri ManakulaVinayagar Educational Trust	Secretary
4.	Prof. R. Kanchana, Principal	Sri Manakula Vinayagar Polytechnic College	Member
5.	Thiru. R. Krishnamurthy Head of Department / Science & Humanities	Sri Manakula Vinayagar Polytechnic College	Member
6.	Thiru. G. Padmanaban HoD of Department / Computer Engineering	Sri Manakula Vinayagar Polytechnic College	Member

Organizational chart and processes



Grievance Redressal Mechanism for Faculty, Staff and Students:-

The following committees are formed for the Redressal of Grievances of Teaching Faculty, Staff and Students. Grievance Redressal Committee (GRC) facilitates the redressal of grievances in a fair and impartial manner maintaining confidentiality. Any stakeholder with a genuine grievance may approach Grievance Redressal Cell. A grievance means a formal complaint about any kind of discontent, dissatisfaction or negative perception among stakeholders. It could also be related with the

functioning of the institution that is unfair or unjust. Grievant means a student, parent, staff member or group of students or parents or staff members or combination of stakeholders of the institution.

The Grievance Redressal Committee is re-constituted comprises of the following members:

Sl. No.	Name of the Staff members	Designation	Contact Mobile No.
01.	KANCHANA R	PRINCIPAL	9442865625
02.	RAJAKARKI T	PLACEMENT OFFICER	9655934578
03.	JAYAKANTHAN V	HEAD OF DEPARTMENT	9500847094
04.	PADMANABAN G	HEAD OF DEPARTMENT	9994477872
05.	VIJAYAKUMARI R	LECTURER	8680848001

The College has an active Grievance-Redressal System. For any grievances you can write to grievancesmvptc@gmail.com OR Google Form is created and links as follows : <https://forms.gle/anVGybeUJuvPayg98>

Establishment of Anti Ragging Committee:-

Anti-Ragging Committee is formed As per Clause 6.3 (c), (d) and (e) the UGC Regulations on Curbing the Menace the Ragging in Higher Educational Institutions, 2009 in this College. Contact numbers of the Principal, Head of the Department, Lecturers and Physical Director are given below and same have been prominently displayed at the notice board. In case of any objectionable behavior of senior student, the officials can be contacted. Ragging in any form is strictly prohibited and the students involved would be punished according to the legal provisions. College has also constituted Anti-Ragging Squad consisting of various officers (lists enclosed herewith)

MEMBERS OF ANTI-RAGGING COMMITTEE

Sl. No.	Name of the Staff members	Designation	Contact Mobile No.
01.	KANCHANA R	PRINCIPAL	9442865625
02.	BOOTHATHAN K	SENIOR P.G. ASST.	9944354561
03.	SURESH KUMAR G	HOD(REGULAR)	9751681605
04.	JEGADEESAN K	HOD(REGULAR)	9629312404
05.	JAYAKANTHAN V	HOD(REGULAR)	9994477872
06.	ANANDHAKUMARI R	HOD(REGULAR)	9677258925
07.	SRISHANKAR J	LECTURER	9962674076
08.	GNANA VEL J	LECTURER	9944354561
09.	SRIRAM P	First Year Student	9488744220
10.	ARUNPRASATH K	First Year Student Parent	6380056441

MEMBERS ANTI-RAGGING SQUAD

Sl. No.	Name of the Staff members	Designation	Contact Mobile No.
01.	KANCHANA R	PRINCIPAL	9442865625
02.	KRISHNAMURTHY R	HOD(REGULAR)	8870327750
03.	PADMANABAN G	HOD(REGULAR)	9245278734
04.	VIJAYAKUMARI R	LECTURER	8680848001
05.	RAJA KARKI T	LECTURER	9655934578

Establishment of Internal Complaint Committee:-

In pursuance of UGC (Prevention, prohibition and redressal of sexual harassment of women employees and students in higher educational institutions) Regulations, 2015 read with Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 and in partial modification of Office Order No. 449 dated 05.08.2016, Internal Complaints Committee (ICC) is re-constituted as under to deal with the complaints relating to Sexual harassment at work place. The Internal Complaints Committee is re-constituted comprises of the following members:

Sl. No.	Name of the Staff members	Designation	Contact Mobile No.
01.	KANCHANA R	PRINCIPAL	9442865625
02.	VELAZHAGAN K	PHYSICAL DIRECTOR	9786916261
03.	JAYAKANTHAN V	HEAD OF DEPARTMENT	9994477872
04.	VIJAYAKUMARI R	LECTURER	8680848001
05.	ANBAZHAGAN T	INSTRUCTOR	9003854060
06.	KRISHNAA G	STUDENT	6381897107
07.	JEGADEESSAN K	HEAD OF DEPARTMENT	9629312404
08.	PRIYANGA P	STUDENT	9789796347
09.	GAYATHRI P	NON-TEACHING STAFF	9786867533
10.	PREETHI S	STUDENT	9943525267
11.	SANKARANARAYANAN G	NON-TEACHING STAFF	8667044788

SC/ST Committee:-

Scheduled Caste and Scheduled Tribe have been identified as the two most backward groups of Indian Society. They include all the castes, races and tribes, which have been socially, economically and educationally backward. The cell has been established to support and to bring students from such communities in the main stream. The SC/ST Cell established in the college with the purpose of empower the SC/ST students in the college. The college takes special interest in facilitating financial support to the students from these communities from government agencies and other sources. They are also encouraged to enroll for career orientation programs, which would equip them with the necessary skills to choose a career option. The Committee is re-constituted comprises of the following members:

MEMBERS OF SC/ST COMMITTEE

Sl. No.	Name of the Staff members	Designation	Contact Mobile No.
01.	KANCHANA R	PRINCIPAL	9442865625
02.	VELAZHAGAN K	PHYSICAL DIRECTOR	9786916261
03.	GAJENDIRAN R	LECTURER	9500847094
04.	KISHORKUMAR V	LECTURER	8012306684
05.	RANJANI M	LECTURER	8110954761
06.	SARANYA A	LECTURER	8072759269
07.	ANBARASAN V	LECTURER	9791917190

6. Programmes:-

Programme	Level	Course Name	Affiliating Body / University	Sanctioned intake	Duration
Engineering and Technology	Diploma	MECHANICAL ENGINEERING	Directorate of Technical Education, Chennai	240	3 Years
Engineering and Technology	Diploma	ELECTRICAL & ELECTRONICS ENGINEERING	Directorate of Technical Education, Chennai	120	3 Years
Engineering and Technology	Diploma	ELECTRONICS AND COMMUNICATION ENGINEERING	Directorate of Technical Education, Chennai	60	3 Years
Engineering and Technology	Diploma	COMPUTER ENGINEERING	Directorate of Technical Education, Chennai	60	3 Years

7. Faculty:

Course / Branch wise	Total Number of Faculties available	Type	Faculty: Student Ratio
Mechanical Engineering	17	Regular	1 : 25
Electrical and Electronics Engineering	09		
Electronics and Communication Engineering	05		
Computer Engineering	06		
Humanities and Science	23		

8. Admission:-

Name of the Department	Year of Approval	2021 - 2022		2020- 2021		2019 – 2020	
		Year wise Sanctioned Intake	Year wise Actual Admission	Year wise Sanctioned Intake	Year wise Actual Admission	Year wise Sanctioned Intake	Year wise Actual Admission
Mechanical Engineering	2011	240	74	240	88	240	125
Electrical & Electronics Engineering	2011	120	69	120	49	120	96
Electronics And Communication Engineering	2011	60	10	60	11	60	12
Computer Engineering	2011	60	25	60	31	60	33

8. Profile of Principal

Name	KANCHANA R
Date of Birth	01/04/1967
Unique ID	1-2052998993
Educational Qualifications	M.Tech
Work Experience	
Teaching	33 years
Research	NIL
Industry	NIL
Others	NIL
Area of Specialization	Electronics & Communication Engineering
Courses taught at	Diploma Level
Research Guidance (Number of Students)	Not Applicable
No. of papers published in National / International Journals / Conferences	NATIONAL LEVEL - 2 INTERNATIONAL LEVEL - 1
Master (Completed / Ongoing)	NIL
Ph.D. (Completed / Ongoing)	NIL
Projects Carried out	NIL
Patents (Filed & Granted)	NIL
Technology Transfer	NIL
Research Publications (No. of papers published in National / International Journals / Conferences)	NIL
No. of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc.)	ONE

9. Admission Procedure:-

First year :: Diploma courses shall be required to have passed in the S.S.L.C Examination of the Board of Secondary Education, Tamil Nadu (Or) The Anglo Indian High School Examination with eligibility for Higher Secondary Course in Tamil Nadu (Or) The Matriculation Examination of Tamil Nadu (Or) Any other Examinations recognized as equivalent to the above by the Board of Secondary Education, Tamil Nadu.

Note: In addition, at the time of admission the candidate will have to satisfy certain minimum requirements, which may be prescribed from time to time.

Second year (Lateral Entry): A pass in HSC (academic) or (vocational) courses mentioned in the Higher Secondary Schools in Tamil Nadu affiliated to the Tamil Nadu Higher Secondary Board with eligibility for University Courses of study or equivalent examination & Should have studied the following subjects.

A pass in 2 Years ITI with appropriate Trade or Equivalent examination

Sl. No	Courses	H.SC Academic	H.SC Vocational		Industrial Training Institutes Courses
		Subjects Studied	Subjects Studied		
			Related subjects	Vocational subjects	
1.	All the Regular and Sandwich Diploma Courses	Physics and Chemistry as compulsory along with Mathematics / Biology	Mathematics / Physics / Chemistry	Related Vocational Subjects Theory & Practical	2 years course to be passed with appropriate Trade

10. Fees :-

Details of Fee, as approved by State Fee Committee, for the institution	Approved by State Fee Fixation Committee
Time schedule for payment of Fee for the entire Programme	At the start of every academic year during the
No. of Fee waivers granted with amount and name of students	Not Applicable
Number of scholarships offered by the Institution, duration and amount	05 - Students Post Matric scholarship 24 – Full Fee Waiver Scheme
Criteria for Fee waivers / scholarships	Not Applicable
Estimated cost of Boarding and Lodging in Hostels	Hostel not available
Any other fee please specify	NIL

12. Criteria and weight age for admission:-

Verification of Date of Birth, mark, total percentage and prepared the merit list and assigned the enrollment number.

13. Number of applications received:-

First Year : **196**
Lateral Entry : **44**

14. Results of Admission under Management seats/Vacant seats

Entrance Test :- Not Applicable

15. Information of Infrastructure and Other Resources Available

Number of Class Rooms and size of each	18 nos. (Total Area : 1247.66 Sq.mt)
Number of Tutorial rooms and size of each	6 nos. (Total Area : 186.65 Sq.mt)
Number of Laboratories and size of each	31 nos. (Total Area : 2987.43 Sq.mt)
Number of Drawing Halls with capacity of each	1 no. of size 267.68 sq.m.
Number of Computer Centres with capacity of each	3 no. of size 171.3 sq.m.
Central Examination Facility, Number of rooms and capacity of each	Available
Online examination facility (Number of nodes, Internet Bandwidth, etc.)	Available 300 Mbps Internet Bandwidth
Barrier free built environment for disable and elderly persons	Yes
Occupancy Certificate	Yes
Fire and Safety Certificate	Yes
Hostel Facilities	Not Applicable

Library :- Our College Library has a large collection of books covering various branches of Engineering & Technology and Science & Humanities. A collection of about 7012 volumes of books on Electronics, Electrical, Communication Systems, Mechanical Engineering, Basic engineering, General Knowledge etc., and also registered in National Digital Library. Digital library facilities available during the college working hours.

SI No	Description	Total
1	Books	7012
2	Magazines & Dailies	14
3	Journals	15

Laboratory and Workshop

List of Major Equipment / Facilities in each Laboratory / Workshop	All laboratories & workshops are fully equipped with the latest equipments and tools as prescribed in the M and N Scheme syllabus by DoTE, Chennai.
List of Experimental setup in each Laboratory / Workshop	Yes

Computing Facilities

Internet Bandwidth	300 Mbps
Number and configuration of System	240 systems
Total number of system connected by LAN	200
Total number of system connected by WAN	Nil
Major software packages available	23
Special purpose facilities available (Conduct of online Meetings/Webinars/Workshops,etc.)	Conference Hall Available
Facilities for conduct of classes / courses in online mode (Theory & Practical)	Yes
Innovation Cell	Yes
Social Media Cell	Not applicable

List of facilities available

Games and Sports facilities	Yes
Extra-Curricular Activities	Yes
Soft Skill Development Facilities	Yes

Teaching Learning Process

Curricula and syllabus for each of the Programmes as approved by the Directorate	N Scheme syllabus as approved by Directorate of Technical Education, Chennai.
Academic Calendar of the Directorate	Odd Semester : June to November of every year Even Semester : December to April of every year
Teaching Load of each faculty	Heads of Department - 14 hours/week Lecturers (Senior Scale) - 16 hours/week Lecturers - 18 hours/week
Internal Continuous Evaluation System and place	Yes
Student's assessment of Faculty system in place	Yes

SPORTS AND GAMES:- With the aim of imparting the importance and need of physical Education along with the curriculum we have allotted sports hours regularly.

NATIONAL SERVICE SCHEME (NSS):-

NSS Unit is the institution through which the NSS Volunteers actively participate in the Community Development Programmes through regular programmes and Special Camp. Few important programmes are listed below

- Awareness rally
- COVID 19 Vaccination drive
- Solid Waste Management Campaign
- Yoga and Meditation.
- Dengue Fever Awareness Campaign
- Blood Donation Camp
- Eye Donation Camp
- Tree Plantation drive

List of industries with MOU :-












Sr NO	NAME OF THE INDUSTRY
1	Lucas – TVS Ltd, Thiruvandarkoil, Puducherry
2	Whirl Pool of India Limited, Thirubhuvanai, Puducherry
3	Lucas – TVS Ltd, Nettapakkam, Puducherry
4	Mando Automotive India Private Ltd, Sriperumbudur
5	Modine Thermal Systems Private Limited, Sunguvarchatram

Placement Details :




Placement Record (2020-21)

Total Offers till date:-

473

Name of the Company / Industry	No. of Students Placed in the academic Year (2020-21)					Salary Package (Per Month) Rs.
	DME	DEEE	DECE	DCOMP	Total	
 General Optics (Asia) Limited Thavalakuppam, Puducherry	-	01	-	-	01	Rs.32000/- (from 2nd year onwards)
 ENTECC Your Vision Our Progress	120	39	20	-	179	Rs.14300/-
 VOLTECH EXCELLENCE IN ENGINEERING PRODUCTS & SERVICES	-	24	-	-	24	Rs.14300/-
 apollo TYRES Tyres India(P)Limited, Chinnapantur.	48	48	-	-	96	Rs.14000/-
 MODINE Thermal Systems India Pvt Limited, Sriperumbudur.	42	40	-	-	82	Rs.14000/-
 MHE Mando-Hella Electronics Automotive India Pvt Ltd, Chennai.	09	12	-	-	21	Rs.13750/-
 YAMAHA India (P)Limited, Kalapakkam, Chennai.	-	04	03	-	07	Rs.12500/-
 Mando Automotive India Private Limited, Sriperumbudur.	24	23	08	-	55	Rs.12500/-
 marico Thirubhuvanai, Puducherry.	01	01	-	-	02	Rs.11000/-
 Lenovo Thavalakuppam, Puducherry.	-	-	-	04	04	Rs.10000/-
 orange TOURS & TRAVELS Bangalore & Puducherry ISO 9001-2015 Certified	-	-	01	01	02	Rs.22000/-







Placement Record - Academic Year - 2019-20

Name of the Company / Industry	No. of Students Placed in the academic Year (2019-20)					Salary Package (Per Month) Rs.
	DME	DEEE	DECE	DCOMP	Total	
	66	57	14	-	137	Rs.8500/-
	31	07	-	-	38	Rs.9200/-
 Automotive India Private Limited, Sriperumbudur.	09	06	02	03	20	Rs.13000/-
	-	-	-	01	01	Rs.8000/-
 Sundaram Auto Components Limited	-	-	05	01	06	Rs.14000/-
	06	01	-	-	07	Rs.8000/-
	10	01	-	-	11	Rs.12000/-

Proposed Campus Drive for ...



Placement Record - Academic Year - 2018-19

Name of the Company / Industry	No. of Students Placed in the academic Year (2018-19)					Salary Package (Per Annum) Rs.
	DME	DEEE	DECE	DCOMP	Total	
 India Private Limited, Sriperumbudur.	06	09	04	-	19	Rs.202000/-
 Automotive India Private Limited, Sriperumbudur.	35	32	-	04	71	Rs.144000/-
 Thermal Systems India(P)Limited, Sriperumbudur.	31	08	-	-	39	Rs.156000/-
 Power Quality India(P)Limited, Puducherry.	39	57	05	-	101	Rs. 96000/-
 Software.Services.India(P)Limited, Puducherry.	21	36	03	04	64	Rs.108000/-
 Tyres India(P)Limited, Chinnapantur.	15	14	-	-	29	Rs.148800/-
 Hyoseong Electric Co., Limited, Sriperumbudur.	10	18	3	-	31	Rs. 96000/-
 Forging ahead into future India (P)Limited, Kalapakkam, Chennai.	16	-	-	-	16	Rs.120000/-
 Sakthi Auto Component Limited, Vijayamangalam, Tirupur	89	-	-	-	89	Rs. 96000/-

18. LoA & Subsequent EoA till the current Academic Year ::- LOA & EOA (2011-2021)
19. Accounted audited statement for the last three years ::- Audited Report(2018-21)
20. Best Practices adopted, if any - NIL